



**CAMBRIDGE**  
**CITY COUNCIL**

## **THE FORWARD PLAN**

1 April 2013 - 31 July 2013

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## Executive Councillors 2011/12

Leader and Executive Councillor for Strategy and Climate Change	Councillor Tim Bick	01223 45 7231 <a href="mailto:tim.bick@btinternet.com">tim.bick@btinternet.com</a>
Executive Councillor for Arts, Sport and Public Places	Councillor Rod Cantrill	01223 368928 <a href="mailto:rcantrill@millingtonadvisory.com">rcantrill@millingtonadvisory.com</a>
Executive Councillor for Community Development and Health	Councillor Mike Pitt	01223 709544 <a href="mailto:mike@einval.com">mike@einval.com</a>
Executive Councillor for Customer Services and Resources	Councillor Julie Smith	01223 766259 <a href="mailto:julie.smith@cambridge.gov.uk">julie.smith@cambridge.gov.uk</a>
Executive Councillor for Environmental and Waste Services	Councillor Jean Swanson	01223 248319 <a href="mailto:jsswanson@ntlworld.com">jsswanson@ntlworld.com</a>
Executive Councillor for Housing (and Deputy Leader)	Councillor Catherine Smart	01223 511210 <a href="mailto:chlsmart@cix.co.uk">chlsmart@cix.co.uk</a>
Executive Councillor for Planning and Sustainable Transport	Councillor Tim Ward	01223 316389 <a href="mailto:tim@brettward.co.uk">tim@brettward.co.uk</a>

Contact details for all Councillors is available at  
<http://cambridge.gov.uk/democracy/mgMemberIndex.aspx?bcr=1>

## The Forward Plan: 1 April 2013 - 31 July 2013

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated monthly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000. OR
2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR
3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR
4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions
  - to change any plan or strategy included in the Policy framework; or
  - to develop any major new plan or strategy; or
  - for the annual budget; or
  - which would otherwise be contrary to or not in accordance with the policy framework or budget: or
5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor makes the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

## Committee Report Deadlines

Committee	Page	Date	Draft Report Deadline	Final Report Deadline	Agendas published
Community Services	9	16 May	19 April	3 May	8 May
	9 - 11	27 June	30 May	13 June	17 June
Development Plan Scrutiny Sub	12	16 April	N/A	4 April	8 April
	12 - 13	29 May	N/A	15 May	20 May
	13	9 July	N/A	28 June	1 July
Environment	14 - 15	18 June	21 May	4 June	6 June
Housing Management Board	16 - 17	11 June	14 May	28 May	30 May
Strategy and Resources	18 - 20	9 April	8 March	22 March	26 March
	20 - 23	8 July	10 June	16 June	26 June
Licensing	25	15 April	N/A	3 April	5 April
	25	3 June	N/A	21 May	23 May
Civic Affairs	26	13 May	24 April	1 May	2 May
	26 - 27	26 June	7 June	14 June	18 June
East Area	29	25 April	9 April	16 April	17 April
	29 - 30	6 June	17 May	28 May	29 May
	30	25 July	9 July	16 July	17 July
North Area	31 - 32	16 May	30 April	7 May	8 May
South Area	33 - 34	9 May	N/A	29 April	30 April
	34 - 35	15 July	N/A	4 July	5 July
West/Central Area	36 - 37	25 April	N/A	16 April	17 April
	37 - 38	20 June	N/A	11 June	12 June

## Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format [firstname.lastname@cambridge.gov.uk](mailto:firstname.lastname@cambridge.gov.uk)

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on

- Phone – 01223 457013
- Email – [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk)

Contact Information for all Councillors is available at

<http://cambridge.gov.uk/democracy/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://cambridge.gov.uk/democracy/mgFindCouncillor.aspx>

# Public Participation

## Public Speaking at Meetings

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting

## Petitions

The council welcomes petitions and recognises that petitions are one way in which people can let us know their concerns.

In 2010 the City Council adopted a petition scheme, which is available at [http://www.cambridge.gov.uk/public/docs/Petition\\_scheme\\_Dec\\_2010.pdf](http://www.cambridge.gov.uk/public/docs/Petition_scheme_Dec_2010.pdf)

## **Forward Plan - Decisions of the Executive**

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items marked \* are decisions which are expected to be recommendations to Council, either directly or via the Executive.
- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

All items listed on the plan for Development Plan Scrutiny Sub Committee automatically appear on the agenda for debate and decision.

Committee reports will be available one week before the meeting from Democratic Services.





## Forward Plan

### Community Services Scrutiny Committee Special Meeting – 16 May 2013 (Key Decisions)

This is a Special Meeting convened specifically for the Leisure Management contract. Non key decisions are not expected.

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Leisure Management Contract 2013-2020</p> <p>To approve award of the Leisure Management Contract following the procurement process.</p>		<p>The Council's leisure management contract ends in September 2013. A procurement process is underway to put in place management arrangements from this date onwards.</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Debbie Kaye Head of Arts and Recreation</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

### Community Services Scrutiny Committee – 27 June 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Arts, Sport and Public Places Portfolio</p>		<p>The report outlines the portfolio's revenue and capital financial outturn for the financial year 2012/13 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Community Development and Health Portfolio</p>		<p>The report outlines the portfolio's revenue and capital financial outturn for the financial year 2012/13 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Executive Councillor for Community Development and Health</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Housing Portfolio</p>		<p>The report outlines the portfolio's revenue and capital financial outturn for the financial year 2012/13 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Executive Councillor for Housing</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Affordable Housing Programme</p>		<p>The report outlines the portfolio's revenue and capital financial outturn for the financial year 2012/13 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Executive Councillor for Housing</p>	<p>Alan Carter Head of Strategic Housing</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Houses in Multiple Occupation in Cambridge</p> <p>To approve recommendations arising from a project to investigate Houses in Multiple Occupation (HMOs) in Cambridge.</p>		<p>This report will show the results of an investigation into HMOs in the City, following a Council motion passed in April 2012, and recommend how services might be improved.</p>	<p>Executive Councillor for Housing</p>	<p>Helen Reed Housing Strategy Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Discharge of Homelessness Duties and Rough Sleeping Prevention</p> <p>To approve policy proposals for the discharge of the council's homelessness duties through an offer of private rented accommodation</p> <p>To note, for information, work being undertaken sub-regionally to prevent rough sleeping with funding from DCLG</p>	<p>As from November 2012 local authorities can discharge duties to homeless households in the private rented sector with or without the household's consent. The paper sets out a policy approach for doing this.</p> <p>Members are asked to note work being undertaken with sub-regional local authority partners to prevent rough sleeping as part of the government's 'No Second Night Out' strategy for tackling rough sleeping</p>	<p>Executive Councillor for Housing</p>	<p>David Greening Housing Advice Service Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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**Community Services Scrutiny Committee – 27 June 2013 (Non Key Decisions)**

No non key items currently scheduled for 27 June.

### Development Plan Scrutiny Sub Committee - 16 April 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridge Local Plan -Towards 2031 - Issues and Options 2 Consultation Feedback</p> <p>To consider the key issues arising from the Issues and Options 2 consultation and provide a steer on the approach to take forward in relation to site allocations as well as the preferred approach and draft policies for opportunity areas, existing fringe sites and other strategic issues.</p>		<p>The City Council is currently reviewing the Local Plan. Consultation on the Issues and Options 2 (Site Options consultation) took place between 7th January to 18th February 2013. The report will outline the key issues raised in this consultation, and officer analysis and recommendations in relation to sites that could be allocated within the urban area (excluding Green Belt sites, which will be brought to this committee in May). Consideration will also be given to the preferred approach and draft policies to be taken forward in relation to Opportunity Areas, existing Fringe Sites and other strategic issues.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Andrew Lainton Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>

### Development Plan Scrutiny Sub Committee - 29 May 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Cambridge Local Plan - Towards 2031 - Preferred Approach to Vision, Objectives and the Spatial Strategy to be Included in the Draft Local Plan</p> <p>To consider and seek support for the preferred approach to the Vision, Objectives and Spatial Strategy.</p>	<p>The City Council is currently reviewing the Local Plan. Consultation has already been undertaken on the Issues and Options Report (Summer 2012) and the Issues and Options 2 (Site Options), and the draft Plan is now being prepared. The report will present and seek support for the preferred approach being recommended for the Vision, Objectives and the Spatial Strategy, including housing and employment figures to be included in the draft Plan. It will also consider and seek support for the preferred approach for joint issues including Green Belt sites, Cambridge East, the Northern Fringe East and proposals for a Community Stadium.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Andrew Lainton Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>
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**Development Plan Scrutiny Sub Committee - 9 July 2013**

No items currently scheduled for 9 July 2013

## Environment Scrutiny Committee – 18 June 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Planning and Sustainable Transport Portfolio		The report outlines the portfolio's revenue and capital financial outturn for the financial year 2011/12 and outlines which budgets are to be carried forward into the next financial year.	Executive Councillor for Planning and Climate Change	David Horspool Director of Resources	This is a key decision and will automatically appear on the agenda.
2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Environmental and Waste Services Portfolio		The report outlines the portfolio's revenue and capital financial outturn for the financial year 2011/12 and outlines which budgets are to be carried forward into the next financial year.	Executive Councillor for Environmental and Waste Services	David Horspool Director of Resources	This is a key decision and will automatically appear on the agenda.

<p>Cambridge Local Plan - Towards 2031 - Draft Local Plan for Consultation</p> <p>To agree the draft Local Plan and its accompanying Sustainability Appraisal for public consultation, subject to final approval at Full Council.</p>		<p>Executive Councillor for Planning and Climate Change</p>	<p>Andrew Lainton Planning Policy Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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### Environment Scrutiny Committee – 18 June 2013 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Grafton West Car Park Refurbishment</p> <p>To approve the procurement and award of contract for refurbishment at Grafton West car park</p>		<p>Refurbishment to include replacing lights, electrics, signage and painting covered parking levels to improve experience for customers and fulfilling contractual responsibility to our landlords.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Sean Cleary Operations Manager Car Parks</p>	<p>Not currently requested for pre-scrutiny.</p>

### Housing Management Board – 11 June 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Revenue and Capital Outturn, Carry Forwards and Significant Variances - HRA		The report outlines the portfolio's revenue and capital financial outturn for the financial year 2012/13 and outlines which budgets are to be carried forward into the next financial year	Executive Councillor for Housing	David Horspool Director of Resources	This is a key decision and will automatically appear on the agenda.

### Housing Management Board – 11 June 2013 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Appointment of Vice-Chair for 2012/13			Housing Management Board		This item will automatically appear on the agenda.
To Nominate Three Tenants/Leaseholders' Representatives to Community Services Scrutiny Committee for Municipal Year 2013/14			Housing Management Board		This item will automatically appear on the agenda.



<p>Standard Item: Write-Off of Former Tenant Arrears</p>		<p>Report sets out details of cases of former tenant arrears together with a summary of the action taken to try to recover the debt.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Business Manager &amp; Principal Accountant</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>City Wide Garage Review</p> <p>Agree Improvement Plan recommendations as a result of the work undertaken by the Garage Working Group.</p>		<p>Progress report on the City wide garage review improvement plan agreed by HMB on 19 June 2012.</p>	<p>Executive Councillor for Housing</p>	<p>Sandra Farmer Area Housing Manager</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Gas Safety Certification for Leasehold Dwellings in Flat Blocks</p> <p>Should the Council provide a free gas safety inspection where leases or sub leases do not currently require the leaseholder to provide a valid Landlords Gas Certificate.</p>		<p>Some 400 Leasehold dwellings pose a potential Gas Safety Risk as the Council has no evidence of annual inspection records, risk would significantly reduce if we instigate a free annual gas inspection in respect of these properties.</p>	<p>Executive Councillor for Housing</p>	<p>Chris Brown Heating Engineer</p>	<p>Requested for pre-scrutiny by Mrs Best and Mr Sweeney.</p>

## Strategy and Resources Scrutiny Committee - 9 April 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Customer Services and Resources Portfolio Plan 2013/14</p> <p>To approve the Customer Services and Resources Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>ICT Facilities Management Contract</p> <p>To approve decisions relating to the provision of the Council's ICT services with effect from 1 July 2013.</p>		<p>The Council has been running a process to facilitate the letting of a commercial contract for the provision of ICT Facilities Management Services. At the same time a shared service option has been assessed. The report will recommend the basis for service delivery from 1 July 2013.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>James Nightingale Head of ICT Client</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Clay Farm Land Disposal</p> <p>To confirm the award of a contract to a developer partner.</p>		<p>A procurement exercise will conclude in March 2013 to select a developer partner.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alan Carter Head of Strategic Housing</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Strategy Portfolio Plan 2013/14</p> <p>To approve the Strategy Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Leader of the Council</p>	<p>Andrew Limb Head of Corporate Strategy</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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### Strategy and Resources Scrutiny Committee - 9 April 2013 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>General Debts - Bad Debts for Write-off</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of General Income accounts where there are amounts that are deemed not to be collectable and require to be written off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Karl Tattam Support Services Manager</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Standard Item: NNDR</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of those accounts where it is deemed that the amount of outstanding debt in relation to NNDR/Business Rates and Benefits are irrecoverable and are to be written-off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alison Cole Head of Revenue and Benefits</p>	<p>Not currently requested for pre-scrutiny.</p>

<p>Options for the Debit &amp; Credit Card Contract (Merchant Acquirer)</p> <p>Whether to extend or re-tender the Current Debit / Credit Card contract.</p>		<p>The current contract expires in July 2013. The report will detail the options for extending or re-tendering the contract and make appropriate recommendations.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Julia Minns Head of Accounting Services</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Safer City Grant Scheme 2012/13: Report on Operation</p> <p>To consider the report and approve the recommendations.</p>		<p>End of grant report detailing grants awarded and a review of the criteria and grant application process.</p>	<p>Leader of the Council</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>Requested for pre-scrutiny by Councillor Birtles and Councillor Herbert.</p>
<p>Annual Review of the Council's Single Equality Scheme (2012 to 2015)</p> <p>To approve the actions for year two of the Single Equality Scheme (2013/14).</p>		<p>The Scheme sets how the Council will achieve its equality objectives and meet its Equality Duty. The review provides information on achievements during the first year of the scheme and proposes actions for the second year of the scheme.</p>	<p>Leader of the Council</p>	<p>Graham Saint Strategy Officer</p>	<p>Requested for pre-scrutiny by Councillor Birtles and Councillor Herbert.</p>

### Strategy and Resources Scrutiny Committee - 8 July 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Customer Services and Resources Portfolio</p>		<p>The report outlines the portfolio's revenue and capital financial outturn for the financial year 2012/13 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Strategy</p>		<p>Background Information: The report outlines the portfolio's revenue and capital financial outturn for the financial year 2012/13 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Leader of the Council</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Overview</p>		<p>Background Information: The report outlines the portfolio's revenue and capital financial outturn for the financial year 2012/13 and outlines which budgets are to be carried forward into the next financial year.</p>	<p>Leader of the Council</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Annual Treasury Management Report 2012/13</p> <p>The Executive Councillor is recommended to receive this statutory report for submission to Council in accordance with Financial Regulations under the constitution.</p>		<p>The Local Government Act 2003 requires the Council to produce a report detailing the treasury management activities and the actual treasury and prudential borrowing indicators for 2012/13.</p>	<p>Leader of the Council</p>	<p>Julia Minns Head of Accounting Services</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
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### Strategy and Resources Scrutiny Committee - 8 July 2013 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Standard Item: General Debts - Bad Debts for Write-off</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of General Income accounts where there are amounts that are deemed not to be collectable and require to be written off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Karl Tattam Support Services Manager</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Standard Item: NNDR</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of those accounts where it is deemed that the amount of outstanding debt in relation to NNDR/Business Rates and Benefits are irrecoverable and are to be written-off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Alison Cole Head of Revenue and Benefits</p>	<p>Not currently requested for pre-scrutiny.</p>

<p>Annual Update Report/Presentation on the Love Cambridge Partnership</p>	<p>This is an annual presentation of the activities and achievements of the Love Cambridge Partnership for 2012/13. A copy of the 2012/13 Annual Review report will be circulated with the papers ahead of the meeting.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Emma Thornton Head of Tourism &amp; City Centre Management</p>	<p>Not currently requested for pre-scrutiny.</p>
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## Regulatory Committees

This section includes all items scheduled for consideration by Regulatory Committees.

The Regulatory Committees are

- Civic Affairs
- Licensing Committee
- Standards Committee
- Planning Committee\*
- Joint Development Control Committee\*

Committees marked with a \* primarily consider planning applications and not included on the Forward Plan.

Items marked \* are decisions which are expected to be recommendations to Council.

All items listed on the plan will automatically included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.



### Licensing – 15 April 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Designation of New Consent Streets and Prohibited Streets</p> <p>The Committee is requested to consider the responses to the recent publication of the intention to pass a resolution to designate two new consents streets and a resolution to designate 8 new prohibited streets and subject to the nature of these responses, to pass these resolutions.</p>		<p>The proposal to publish these intentions was approved at the Licensing Committee on 28th January 2013 have been subject to a 28 day consultation through the local press in accordance with Schedule 4 to the Local Government (Miscellaneous) Provisions Act 1982.</p>	<p>Licensing Committee</p>	<p>Emma Thornton Head of Tourism &amp; City Centre Management</p>	<p>This item will automatically appear on the agenda.</p>

### Licensing – 3 June 2013

No items currently scheduled for 3 June.

### Civic Affairs - 13 May 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Nominations for Leader of the Council		Annual Council will be asked to approve the appointment of the Leader.	Civic Affairs	Antoinette Jackson Chief Executive	This item will appear automatically on the agenda.
Nominations For Committees For The Municipal Year 2013/14		To consider nominations for committees for the municipal year 2013/14.	Civic Affairs	Antoinette Jackson Chief Executive	This item will appear automatically on the agenda.
Nominations For Chairs And Vice Chairs Of Scrutiny & Regulatory Committees		To consider nominations for Chairs and Vice Chairs of Scrutiny and Regulatory Committees.	Civic Affairs	Antoinette Jackson Chief Executive	This item will appear automatically on the agenda.
Nominations for Honorary Councillors		To consider nominations for Honorary Councillors.	Civic Affairs	Antoinette Jackson Chief Executive	This item will appear automatically on the agenda.

### Civic Affairs - 26 June 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Statement of Accounts 2012-13</p> <p>Review and approval of required changes in accounting policy and presentation in respect of the 2012-13 Statement of Accounts.</p>		<p>There is a statutory requirement for Civic Affairs to approve the accounts by 30 September. However, they are asked to note the contents of the draft accounts and approve any required changes in accounting policy before the beginning of detailed external audit work.</p>	<p>Civic Affairs</p>	<p>Charity Main Accountant (Projects and Publications)</p>	<p>This item will automatically appear on the agenda.</p>
<p>Review of the Council's Contract Procedure Rules (Part 4G of the Constitution)</p> <p>To approve revisions to the existing Contract Procedure Rules for implementation early in the new financial year.</p>		<p>The Council's Contract Procedure Rules were written in 2007 and need to be revised to reflect current Council policy; the work we have done to simplify processes to make them more accessible and to incorporate best practice.</p>	<p>Civic Affairs</p>	<p>Debbie Quincey Strategic Procurement Adviser</p>	<p>This item will appear automatically on the agenda.</p>

## Area Committees

This section includes all items (except planning applications) scheduled for consideration by Area Committees.

The Area Committees cover the following wards.

East Area            Abbey, Coleridge, Petersfield and Romsey

North Area            Arbury, East Chesterton, Kings Hedges and West Chesterton

South Area            Cherry Hinton, Queen Edith's and Trumpington

West/Central Area    Castle, Market and Newnham

Items marked \* are decisions which are expected to be a recommendation to Council.

All items listed on the plan will automatically included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

### East Area - 25 April 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
South & East Transport Corridor Area Transport Plans		County Officers to attend Area Committees to give feedback on evaluated local member project proposals. The committee are asked to advise on the priorities to be adopted and agree a rolling programme funded from s106.	East Area Committee	David Halls Capital Programme Manager	This item will appear automatically on the agenda.

### East Area - 6 June 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Environmental Improvement Programme		Requesting the allocation of newly suggested projects for the 2013/14 EIP Programme.	East Area Committee	Andrew Preston Project Delivery & Environment Manager	This item will appear automatically on the agenda.

<p>Devolved Decision-Making And Developer Contributions: Taking Forward East Area Priority Projects</p> <p>(a) To decide how to use the supplementary developer contributions funding provided from the city-wide fund for play area improvements.(b) To note the steps being taken to deliver the Area Committee’s existing priority projects being funded by devolved developer contributions</p>		<p>In November 2012, the Area Committee identified its initial set of priority projects to be delivered using developer contributions (not including play area improvements). In January 2013, the Executive Councillor agreed to provide additional developer contributions funding from the city-wide fund to enable the East Area to undertake some play area improvements.</p>	<p>East Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will automatically appear on the agenda.</p>
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<b>East Area - 25 July 2013</b>					
<b>Subject/Decision</b>	<b>New Item</b>	<b>Background Information</b>	<b>Decision Taker</b>	<b>Officer</b>	<b>Additional Information</b>
<p>Policing and Safer Neighbourhoods</p>		<p>A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.</p>	<p>East Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will appear automatically on the agenda.</p>

## North Area - 16 May 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Policing and Safer Neighbourhoods		A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.	North Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.
North Transport Corridor Area Transport Plans: North Area Committee		County Officers to attend Area Committees to give feedback on evaluated local member project proposals. The committee may be asked to advise on the priorities to be adopted and agree a rolling programme funded from s106.	North Area Committee	Dearbhla Lawson Head of Transport & Infrastructure & Policy & Funding	This item will appear automatically on the agenda.
Environmental Improvement Programme		Requesting the allocation of newly suggested projects for the 2013/14 EIP Programme.	North Area Committee	Andrew Preston Project Delivery & Environment Manager	This item will appear automatically on the agenda.

<p>Devolved Decision-Making And Developer Contributions: Taking Forward North Area Priority Projects</p> <p>(a) To decide how to use the supplementary developer contributions funding provided from the city-wide fund for play area improvements.(b) To note the steps being taken to deliver the Area Committee’s existing priority projects being funded by devolved developer contributions.</p>	<p>In November 2012, the Area Committee identified its initial set of priority projects to be delivered using developer contributions (not including play area improvements). In January 2013, the Executive Councillor agreed to provide additional developer contributions funding from the city-wide fund to enable the North Area to undertake some play area improvements.</p>	<p>North Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will automatically appear on the agenda.</p>
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## South Area - 9 May 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Police and Crime Commissioner		Presentation followed by an opportunity for public questions.	South Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.
Policing and Safer Neighbourhoods		A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.	South Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.

<p>Community Development and Leisure Grants</p>		<p>The City Council gives Community Development and Leisure funding to voluntary and community groups for activities and services, which benefit city residents, especially identified priority groups. Community Development funding is to enable residents to participate in their communities and develop services to meet their needs and Leisure funding is to help increase access to cultural and leisure activities.</p>	<p>South Area Committee</p>	<p>Elaine Shortt CDO (Grants &amp; Voluntary Sector Support)</p>	<p>This item will automatically appear on the agenda.</p>
<p>Environmental Improvement Programme</p>		<p>Requesting the allocation of newly suggested projects for the 2013/14 EIP Programme.</p>	<p>South Area Committee</p>	<p>Andrew Preston Project Delivery &amp; Environment Manager</p>	<p>This item will appear automatically on the agenda.</p>
<p>Devolved Decision-Making And Developer Contributions: Taking Forward South Area Priority Projects</p> <p>To note the steps being taken to deliver the Area Committee's priority projects funded by devolved developer contributions</p>		<p>In November 2012, the Area Committee identified its initial set of priority projects to be delivered using developer contributions.</p>	<p>South Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will automatically appear on the agenda.</p>

**South Area - 15 July 2013**

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Policing and Safer Neighbourhoods		<p>A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.</p>	South Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.

## West/Central Area - 25 April 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Policing and Safer Neighbourhoods		<p>A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.</p>	West Central Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.

<p>Community Development and Leisure Grants</p>		<p>The City Council gives Community Development and Leisure funding to voluntary and community groups for activities and services, which benefit city residents, especially identified priority groups. Community Development funding is to enable residents to participate in their communities and develop services to meet their needs and Leisure funding is to help increase access to cultural and leisure activities.</p>	<p>West Central Area Committee</p>	<p>Elaine Shortt CDO (Grants &amp; Voluntary Sector Support)</p>	<p>This item will automatically appear on the agenda.</p>
<p>Environmental Improvement Programme</p>		<p>Background Information: Requesting the allocation of newly suggested projects for the 2013/14 EIP Programme.</p>	<p>West Central Area Committee</p>	<p>Andrew Preston Project Delivery &amp; Environment Manager</p>	<p>This item will appear automatically on the agenda.</p>
<p>Devolved Decision-Making And Developer Contributions: Taking Forward West/Central Area's Priority Projects</p> <p>To note the steps being taken to deliver the Area Committee's priority projects funded by devolved developer contributions</p>		<p>In November 2012, the Area Committee identified its initial set of priority projects to be delivered using developer contributions.</p>	<p>West Central Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will automatically appear on the agenda.</p>

**West/Central Area - 20 June 2013**

No items currently scheduled for 20 June.